

Millbank Holdings Group Ltd (Incorporating Millbank Resource Management Ltd)	
	<b>Contract Workers on Assignment</b>
	ROPOL001/01/0419
	Last Reviewed: 01/2026
	Page 1 of 1
	Owner: Jo Leeson

## 1 Policy Statement

The Health and Safety at Work Act 1974, the management of Health and Safety at work regulations 1999, Working Time Regulations 1998 and the workplace (Health, Safety and Welfare) Regulations 1992 (and amendments) apply to contract workers who work on clients' premises and work sites on contract assignments.

The Employment Business (EB) recognizes that this work is undertaken on clients' sites and these contract workers should comply with any statutory or reasonable rules or obligations relating to the aforementioned. They should also take all reasonable steps to safeguard their own safety and that of their staff of their Limited Company if providing Consultancy Services.

On accepting bookings from clients, it is the clients' (hirers) duty to provide health and safety information to both the EB and the contract worker(s) assigned to the work which the client is undertaking. The EB will provide the contract worker with the required information to understand the risks, procedures and controls they must follow.

The EB will provide all necessary information to the worker(s) received from the client prior to start date. It shall also provide the worker with health and safety information and training as is its statutory duty and to meet the requirement of Network Rail.

## 2 Policy Review

This policy will be reviewed annually, when circumstances indicate a change is needed or when legislation is introduced that necessitates change.

Signed by:

*David Hopley*

Title: Managing Director

Date: January 2026

Any personal data collected in line with this policy will be stored and used in line with our Data Protection Policy, Retention Policy and Privacy Notice.